

## **Costume Design Internship**

The ZACH Theatre Production Department, in Austin, Texas, has an opening for a stipend paid Costume Design Assistant Intern who will work closely with the costume designer to acquire knowledge, skills and abilities associated with assisting a costume designer in costuming a theatrical production for a professional non-profit regional theatre company. The intern is expected to contribute 30 hours weekly, for 6-8 weeks.

### **Internship Program Goals**

The ZACH Theatre Costume Design Assistant Internship Program provides professional training and education in communications for college students and recent graduates. Through mentor guidance, one-on-one instruction, practicum, and working with other professionals, interns will gain the knowledge, skills and abilities in all aspects of costume design (how to shop, rent, pull or build these designs for the stage, etc.).

Upon completion of this program, it is anticipated that the intern will be able to meet the following goals:

- Compile visual and written reach for the preparation of designs
- Organize costume plot, rental inventory sheets, swatch book, dressing lists
- Pull rehearsal costumes and costumes needed for fittings
- Source local or online costume purchases and costume rentals
- Able to prepare and assist a designer during costume fittings and dress rehearsals
- Compile design notes during fittings, rehearsal and meetings
- Acts as liaison with costume shop, wardrobe and costume designer

The successful intern will be able to attend production meetings, costume fittings, rehearsals and meet other professionals who would be connections for the future. The intern may have other opportunities to learn about production, costume design and its inner workings. There is the opportunity for the intern to attend shows.

### **Internship Program Qualifications**

Candidates interested in applying should have a general knowledge of and experience in basic theatrical costuming, demonstrated costume design experience at the educational or professional level, ability to work with a variety of artists in high pressure situations, demonstrated skills in oral and written communications and a working knowledge Microsoft Office products, including Word, Excel and Access. Ideally, candidates will have the ability to be detail-oriented and the ability to set priorities and manage time effectively. The successful candidate must be able to navigate stairs, lift 40 pounds and have a valid driver's license.

**HOW TO APPLY:** Please complete the online application [here](#) and email your resume and cover letter to [interns@zachtheatre.org](mailto:interns@zachtheatre.org). Please include your name and area of interest in the subject field.